



MEMORANDUM #5

TO: UNCMC Attending Physicians, Housestaff, Nursing Coordinators, Department Heads and Supervisors

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SUBJECT: Internal Medicine Provider Performed Testing Training/Competency Program for Regulatory Compliance

DATE: October 12, 2017

Effective October 12th, 2017, a new training/competency program as well as EPIC result entry process will be implemented for Attending Physicians and Housestaff in Internal Medicine services performing point of care microscopic analysis and/or fecal occult blood testing at UNC Medical Center, Hospital-based clinics and faculty-based practices. These changes in Internal Medicine services will be implemented in order to meet compliance with federal (CLIA) law requirements, The Joint Commission (TJC) and College of American Pathologists (CAP) accrediting organization standards.

Regulatory requirements for Provider performed testing include: initial training, competency assessment within 6 months of training and annually thereafter, documented result reporting and a quality management program. Competency assessment requirements are more stringent for moderate-complexity tests including provider performed microscopy.

Significant changes are summarized below:

1. Training:

- Personnel will receive an email from Medical Training Solutions (MTS; donotreply@medtraining.org) including a link to assigned online training modules that require **completion between October 2017 – December 2017.**

NOTE: please check junkmail.

- Review Point of Care Testing procedures online at:
http://intranet.unchealthcare.org/intranet/policies/mclendon_policies_general
2. Competency assessment (**requires completion between January - June 2018**):
 - Personnel are required to complete competency assessment through direct observation by a Technical Consultant in the Point of Care Testing office during the pre-scheduled appointment time. The goal of the direct observation is to assess competency in following procedure for performing a test (e.g. personal protective equipment, labeling slide, focusing a microscope, etc), excluding interpretation which is assessed through MTS.
 - The email from MTS will include a link to Learning Management System (LMS) for personnel to login and make a 15 minute appointment for direct observation competency assessment. Please sign up for the “POC Clinical Service Direct Observation” course in LMS which is a 15 minute appointment time.
 - The POCT office is located on 1st floor East Wing (behind GI Medicine Clinic and escalators), UNC Hospitals. Phone # 984-974-1416.
 - Personnel will receive an email from MTS including a link to assigned online competency assessment modules that **require completion within 6 months of initial training**. The goal of the online modules is to assess competency in test interpretation.
 3. EPIC result entry for routine patient testing:
 - Personnel are required to order and result tests using Enter/Edit Results in EPIC for appropriate documentation, billing and quality assurance.
 4. Quality management
 - Personnel, on a rotating basis, are required to complete a proficiency testing survey including interpretation of images as part of required enrollment in an external quality assessment program. Two times per year POC/Lab staff will request select testing personnel to complete the survey. Results will subsequently be submitted to the accrediting organization for grading. If grading indicates unacceptable findings, an investigation is required and will be performed with the testing personnel.

If you have any questions related to these changes, please contact the POCT office at 984-974-1416 or Dr. Korpi-Steiner at 984-974-1498.