

Minutes
Dean's Advisory Committee
January 8, 2013

Dean Bill Roper called the meeting to order.

Approval of Minutes

Minutes of the December meeting were approved by a unanimous vote.

Five Year Reviews/Distinguished Professorships

There were no Five Year Reviews or Distinguished Professorships to be presented.

Information and Discussion Items

- **EPA Non-Faculty Senior Academic and Administrative Officer (SAAO) Tier II Position Salary Structure** – Dr. Harvey Lineberry, Assistant Dean for SOM Human Resources, gave an overview which included the following points.
 - Effective January 1, 2013, the Chancellor has granted University OHR authority and responsibility to maintain and administer the salary range structure in a manner that ensures equity, fairness, and sound stewardship of University resources.
 - SAAO Tier II positions (Associated Chairs for Administration, Development/Advancement, and Assistant/Associate Deans without academic rank) are assigned to a job family and job level with an associated salary range.
 - SAAO Tier II Salary Information Link: http://hr.unc.edu/policies-procedures-guidelines/epa-non-faculty-policies/epa-nf-compensation/CCM3_039145

- **ERP Update: HR/Payroll and Finance** – Patsy Oliver, SOM Chief Financial Officer, and Dr. Harvey Lineberry, Assistant Dean for SOM Human Resources, briefed the group on the Peoplesoft HR/Payroll system and the Peoplesoft Financial system which will replace the 40-year-old payroll system that is now being used. The new systems are scheduled to go live January 1, 2014. EPA & SPA employees will be in the same system as opposed to the two different systems used now. Harvey asked that attention be given to scheduling any leave time during the last two weeks of December since training will be ongoing at that time. Dr. Cam Enarson noted that the ERP project is a university wide project with SOM involvement along with other schools on campus. He also announced that Larry Conrad, Vice Chancellor for Information Technology, has resigned effective February 18 to accept a position at UC-Berkeley. Chris Kielt will serve as interim vice chancellor until the next Chancellor makes a decision about a permanent successor.

- **Facilities Update** – Gene Bober, Assistant Dean for Resource Planning, presented slides depicting ongoing facilities updates which include:

- Relocation of CTRC from the hospital to Burnett-Womack – 18+ months to completion
 - Relocation of SOM clinical skills/simulation – relocation from ground floor of Burnett-Womack to Berryhill to make room for CTRC
 - Berryhill (6th Floor) – relocation of Anatomy to accommodate move of Psychiatry administration from Neuroscience Hospital to MacNider. Anatomy was housed in Berryhill prior to being relocated to MacNider and is pleased with the new space in Berryhill. The Neuroscience space previously occupied by Psychiatry will be renovated for patient rooms.
 - Genetic Medicine Building ventilation system to remove vivarium odors will be connected on January 18 at 10:00 p.m. The two-hour power outage will only affect the HVAC system.
 - Imaging Research Building – construction should be completed by January 2014 with the move-in date sometime in April 2014. At this point, the construction is on schedule and under budget.
 - Temporal Bone Lab and Simulation Center – The third floor of Thurston Bowles was renovated to house these facilities.
 - Old Clinic Auditorium – Renovation is scheduled to begin May 1, 2013. The auditorium will be updated and the entrance into the room will be changed so everyone will not be entering at the front.
- **School of Medicine Research Awards Data** – Dr. Cam Enarson presented an update on university and medical school research funding. The University was awarded \$767M in research funding in 2012; of that total School of Medicine awards totaled \$391M. YTD as of 1/4/2013 the medical school's research awards have totaled \$225M. With respect to NIH funding the medical school was ranked 14th nationally in FFY 2012 compared to 15th nationally in FFY 2011 based on award \$.

Announcements/Open Forum

Dr. Roper announced the following and asked for any questions and/or discussion on these or other topics.

- **Strategic Planning Exercise** – The Board of Governors and President Ross will issue the report for 2013-2018 sometime in January or February. Undergraduate Education is the main focus with an emphasis on research for the service of the people of North Carolina.
- **UNC Global Travel** – At the last Deans' Council meeting, Ron Strauss, Executive Vice Provost for Academic Affairs, announced that "UNC Global Travel" is now part of the University's website. Students will register on this site when they will be traveling abroad with the information being deleted once the student returns to the United States. This will allow the University to know where the students are in case of any unrest in a foreign country. Dean Roper indicated at the Council meeting that it would be a good idea if faculty members are also required to do this for security reasons.

- **Travel Approval** – Chancellor Thorp has asked Jack Evans to look at the travel approval process for Senior Administrators in light of some recent problems. All travel that is paid with University/School of Medicine funds will need prior approval. The new guidelines will include, but not be limited to (1) administrators cannot approve their own requests and (2) the person approving travel will be someone at a higher administrative level not someone with less rank.

There being no further business, the open session was adjourned by Dr. Roper.