

Minutes
Dean's Advisory Committee
June 12, 2012

Dean Bill Roper called the meeting to order. In response to inquiries, Dean Roper announced that we have received word that the LCME has voted that the UNC School of Medicine be reaccredited for eight (8) years. All were thanked for their hard work in making this possible. Special recognition was given to Dr. Cam Enarson for his leadership in this process.

Approval of Minutes

Minutes of the May meeting were approved by a unanimous vote.

Five Year Reviews/Distinguished Professorships

Dr. Enarson presented one proposed distinguished professorship which was unanimously approved.

- John Buse, MD, Chief of Division of Endocrinology Verne S. Caviness Distinguished Professorship

Information and Discussion Items

- **IT Security Update** - Dennis Schmidt, Director of the Office of Information Services, presented an update on IT security in which he gave a overview of the following topics.
 - Office of Civil Rights Breach Statistics – national statistics for September 2009 through March 2012 indicated 50,000+ reports of breaches of under 500 individuals and 409 reports involving a breach of over 500 individuals
 - Recent SOM Incident – two departmental servers compromised recently-mechanism, by which this occurred is under investigation.
 - Systems Administration Initiative (SAI) Update – 193 SOM servers registered for SAI; two SOM servers going into remediation this month
 - Laptop Encryption Update – currently 1,373 laptops have been encrypted in SOM
 - The critical importance of IT security was emphasized by Dr. Roper and Dr. Enarson.
- **SOM APT Guidelines Update** – Dr. Paul Godley presented recommended changes to the APT guidelines as noted below:
 - Include references to Teaching Summary on Pages 2, 6 and 17 – “A Teaching Summary”

- “The teaching contributions should be addressed in the reflective statement, teaching summary, and the chair’s letter of recommendation.”
- Include as #6 on Page 13 (Tenure Track) and as #5 on Page 24 (Fixed Term)
 - 6 (5) Teaching Summary: a document that summarizes the candidate’s teaching skill. This can be a summary of evaluations from learners and trainees, an assessment of teaching from a college or supervisor, or other evaluations that are separate from chair’s letter.

The changes were approved unanimously after it was explained that the teaching summary can be completed by the chair or someone else from the department – not just the chair.

The opinion was expressed by several of those in attendance that the recommendation from the Fixed Term Committee that candidates for promotion should provide at least one (1) letter from a source outside the department would be problematic from the chairs’ perspective. Dr. Godley agreed to take this information back to the Fixed Term APT Committee.

Faculty Salary Task Force Summary –Dr. Enarson reported that the University Faculty Salary Equity Task Force has completed its report on salary equity, promotion, and hiring. Each school will be provided data for tenured and tenure-track faculty on salary level, time in rank, and deviance from the mean regression as described in the study report. Individuals deviating more than 1.5 standard deviations will be flagged and a written response to the Provost will be required explaining the basis for this deviation. Dr. Enarson will work with department chairs to review that data and collate the required responses to go to the Provost. Dean Roper noted the importance of this endeavor.

Announcements

There were no additional announcements other than the one Dean Roper made at the beginning of the meeting concerning reaccreditation.

There being no further business, the meeting was adjourned by Dr. Roper.