

TAKING YOUR SHOT:

Steps to Receive your COVID-19 Vaccination

You will be identified by UNC Health as eligible to receive a COVID-19 vaccine and receive a UNC Health email from 'COVID-19 News (covid-19@unhealth.unc.edu)' detailing the steps below.

1

ISD will upload your name and email address to the NC Department of Health & Human Services (DHHS) COVID-19 Vaccine Management System.

2

3

You will receive a message from DHHS with the subject line "Thank you for Signing up." This message may take a few days to arrive. Please be patient. Follow the link in this email to complete your registration and confirm your eligibility with the state.

4

As with any other personal appointment, please speak with your manager or review your clinical schedule before scheduling your vaccination.

5

Look for an email from 'COVID-19 News (covid-19@unhealth.unc.edu)' with instructions to schedule your shot.

6

Take your shot! You will schedule your second dose when you receive your first dose. Please confirm your second dose appointment time with your manager.

 **UNC MEDICAL CENTER**
UNC HEALTH CARE

YOU DID IT! THANK YOU FOR TAKING YOUR SHOT!